

Canajoharie Library and Art Gallery Board of Trustees

December 13, 2023

Meeting of the Trustees

Attending: Charles Tallent, Nathan Fenno, Sheryl Neal, Alan Brust, Wally Hart, Erin Salie; Chris Duncan joined by zoom; and Maria Cancro. Sue Friedlander was ill and unable to attend.

Call to order – Chuck called the meeting to order at 6:33pm

The minutes of the October 2023 meeting were presented and approved on a motion by Nathan Fenno and Sheryl Neal with all in favor.

There was not a quorum at the November Trustee meeting so no action was taken at that meeting.

The Financials were presented and reviewed – the portfolio has continued to perform well with an increase of about 6% even with the annual income withdrawal of \$200,000 to support CLAG operations.

Utilities are higher than budgeted. Alan requested to look at the B&G transaction report for the year. Sheryl and Chuck suggested we approach the insurance broker to see if there are savings for our covering. Nathan asked to set up a meeting with the brokers to do that.

The Arkell Hall Foundation sent its fourth quarter 2023 support check of \$62,500; the Foundation also sent \$150,000 which is to be applied towards their committed 2024 annual support. Income reports will skew higher in 2023 and lower in 2024.

The 2024 Budget was presented but may be further refined and will be presented in January.

The Financial reports were accepted on a motion by Alan and Erin with all in favor.

Reports –

Board Development – Join Our Board applications went out via constant contact email and several have expressed interest. One individual made an inquiry and we hope they will submit an application. Chris asked to review the constant contact list.

Directors' Report - Maria reported we have been awarded \$20,000 in Bullet Aid (via MVLS) through the New York State Senate. It must be used for expanding the library's collections.

Trustees were reminded to look at opportunities to attend Trustee trainings and the list of eligible instruction.

One of the NYSCA bonus grants was for health and safety; improvements included installing contactless flushers for all toilets/urinals for all restrooms and contactless soap dispensers in the main floor restrooms and these have been installed.

All mechanical operations of the building are in working order. Heating system is running and awaits one part to be installed for a more permanent repair.

The Museum side of the building will be closed January and February 2024 and the Library will also be closed on Sundays, adding an hour to Tuesdays to meet minimum operational hours.

The board went into an executive session to discuss personnel issues at 6:44pm on a motion by Nathan Fenno and Erin Salie.

The board came out of executive session at 6:49pm on a motion by Sheryl Neal and Nathan Fenno.

The meeting adjourned at 6:58pm

Respectfully submitted,

Wally Hart, Secretary