

Board Meeting
Librarian Report
Maria Cancro
1-12-22

Statistics:

Month	November 2021	December 2021
Building Traffic	1,567*	915*
Overdrive	338 Circs	284 Circs
Wifi	132 Unique Clients	98 Unique Clients
Computer Use	65 Sessions	50 Sessions
Program Attendance	39 Attended/Taken	40 Attended/Taken
Circulation	1352 Circs	1237 Circs
Reference	73 Questions	56 Questions
Social Media	2514 FB & 134 Insta impressions	TBD Insta impressions

*This is half the total door count for the month; as door tally counts in and out.

Review of Statistics:

December statistics were significantly lower in most regards to November. This typical of this time of year due to weather, holidays, and likely an increase in COVID cases.

Annual Statistics:

Building Traffic: 14,542* counts total building traffic

Programs Run: 62

Number of Attendees: 406

Reference Questions: 1,225

Most Asked Type: Local History

Circulation Total: 21050

Items Circulated: 13626

Patron Usage: 188

Overdrive Circulation: 4717

Patron Usage: 914

Wireless Clients: 1252

Computer Sessions: 772

CTW Grant:

We received on 12-14-21 the full \$4200 requested for a circulating tech pack program. I submitted with much help from Sue in September. I have already reached out to JA about products and ordering. They have periodic group orders which will allow us to get the best

pricing possible. The next order is expected to be in mid-February. Updates will follow regarding timeline and future steps in the process.

Stewarts Holiday Match Grant:

I submitted a request on 12-23-21 for \$1500 for our 2022 summer reading program. Stewarts has continually supported our summer reading program so I requested an additional \$250 to the received amount of \$1250 from last year's grant. We should know by March if we will receive the grant from Stewarts.

WGY Wishlist Grant:

I submitted a request on 1-5-22 for \$500 for our 2022 summer reading program. WGY has continually supported our summer reading program so I requested an additional \$250 to the received amount of \$250 from last year's grant. We should know by March if we will receive the grant from WGY.

Diversity Audit:

I have begun a diversity audit of our collections, in an effort to ensure the most accurate information is available and that nothing in our collection is offensive or harmful to any demographics. The children's fiction and non-fiction have been audited and materials withdrawn when appropriate. Included is an article from the library journal which explains the purpose and process of a diversity audit in regards to library collections.

<https://www.libraryjournal.com/story/Counting-the-Collection-Conducting-a-Diversity-Audit-of-Adult-Biographies>

Staff Updates:

Peg officially retired 12-30-21 after more than 20 years here. Thank you to all the board members who stopped in that day to wish her a happy retirement.

Katherine has started her new position as library assistant and has been a very fast learner.

We have posted a job opportunity and are accepting applications for front desk clerk to take over Katherine's old position and hours. The position is 945-515 Tues, Thurs, and Fri, and 1145-515 every fourth weekend.

- ❖ Our volunteer page has been immensely helpful in keeping the library neat and organized. We just recently took on a second volunteer page as well.

Storytime on Your Time:

This project moved along much quicker thanks to all the hard work Mary Alexander put into it. The first episode of this podcast; The Mitten by Jan Brett is launch ready and will go up very soon. Myself and Mary plan to work on two episodes a month that will go up on the website for people to read along with or listen to.

Upcoming Events:

1/1-31/22	Homeschool Kit: Chemistry is Everywhere
1/4-16/22	Penguin Bookmark Craft
1/4/22	Tech-Time
1/7/22	Storytime on Your time: The Mitten Jan Brett
1/11/22	Tech-Time
1/18-30/22	Teen Craft Yarn wrapped letters
1/18/22	Tech-Time
1/19/22	Book Tasting: Fiction
1/21/22	Storytime on Your Time: Pete the Cat and the Bad Banana
1/25/22	Tech-Time