

## **Canajoharie Library and Arkell Museum**

### **Meeting of the Trustees – January 12, 2022**

**Attending:** Phyllis Lapi, Nathan Fenno, Alan Brust, Debby Limoncelli, Roberta Rocas, Chris Duncan Sheryl Neal, Wally Hart, and Sue Friedlander and Maria Cancro.

Phyllis Lapi called the meeting to order at 6:30pm.

**Minutes** of the December 12, 2021 meeting were presented and approved on a motion by Alan Brust and Chris Duncan with all in favor.

**Financial Reports-** were presented and accepted on a motion by Nathan Fenno and Roberta Rocas with all in favor. It was noted that although our budget was approved with the support of \$180K from our investment accounts. It was noted that our policy allows us to take up to 4% of a formula including income and interest from the assets which would be approximately \$191K. We will remain at \$180K unless a need arises.

**Director's Report** – Sue noted January 25<sup>th</sup> at 6:30pm a zoom program featuring a discussion on the “noses” in the Mohawk Valley (just down the road) will take place and we will share artwork featuring the noted land monuments.

Roberta and Phyllis both thanked and noted that Sue and Maria did a wonderful job representing us at the recent visit from Congressman Delgado to the Library and Museum.

**Librarian's Report** - Maria reported they are working on several areas and awaiting word on several small grants to support programs at the Library.

### **Committee Reports:**

**Buildings and Grounds:** Alan reported on the generator maintenance project and will continue to work with Cummins and Armstrong (contract vendors) to verify all the systems supported by the generator. It is in good shape and has low use hours so it is worth maintaining.

**Collections Committee:** Chris presented a recommendation from the committee to accept the collection of “flags” relative to the Beechnut Circus, not sure if they were the traveling or stationary sets. The board accepted the donation on a motion by Roberta Rocas and Alan Brust with all in favor.

**New business:** open meetings law revision – Maria noted that the revised law requires that all documents and minutes of board meetings must be posted on the website and made available to the public. Requiring all documents up 24 hours before the meeting and meeting minutes posted within 2 weeks of the meeting, even before the board approves them. This is a requirement for any issues with the library. It may not be feasible to separate the two entities, since they are under one corporation. We deal with this on some level when applying for grants, that are only available to either the library or museum and we are able to document and reference as necessary.

Conflict of Interest forms should be completed by all trustees and returned to Sue or Maria by the February meeting.

At the February meeting on the 9th we will have a presentation on “development efforts” and how we might learn and benefit from some efforts in this area.

**Old Business** – None

The meeting adjourned on a motion by Debby Limoncelli with all in favor.

Respectfully submitted,

Wally Hart, Secretary