

## **Canajoharie Library and Art Gallery**

**April 13, 2022**

**Present:** Nathan Fenno, Dusty Putnam, Debby Limoncelli, Wally Hart, Sheryl Neal, Mark Davidson, Chris Duncan and Sue Friedlander and Maria Cancro.

**Call to order:** Nathan Fenno called the meeting to order at 6:02pm

**Secretary's Report** – the minutes of the March 9, 2022 meeting were presented and approved on a motion by Debby Limoncelli and Mark Davidson with all present in favor.

**Treasurer's Report:** The reports were presented and a question arose about the marketing expenses, noting that most expenses are not invoiced until second, third and fourth quarters resulting in lower than budgeted expenses year-to-date in this category.

**Directors' Report** – Sue noted that schools are coming back to utilize our services.

The part-time building and grounds position job description has been posted, please share.

Sue shared three new books that include photos and information about artwork that we previously lent and the exhibiting museum created the new publications and shared with us for reference and documentation of the artwork.

In upcoming events, the performing artists group, Empire Wild – 2:00pm, Sunday, July 17. They performed on one of the most recent Caroga Arts recording session.

Great response to the book sale and our first events off-site bringing attention to the library. Making a rack card with information on the annual report to be available for patrons and visitors.

Mark asked Sue and Maria to provide some historical information about the rental income and use of the building, great hall, classroom etc. Sue will ask Jason to prepare information about income and expenses related to rentals. It was also noted that outside events (rentals) can be very taxing on the limited staff.

**New Business** – no new business –

**Building & Grounds Committee** – Sheryl provided an overview of the summary of the work report provided by Alan, (Water Mitigation projects) with an estimate of \$265,000 to complete all work. The projects could be broken down into priorities – but fixing the worst area might shift the issue to the next area and so on. The safest process is to complete the entire project. Funding the project is the most difficult step to be taken. We need to look at many options – New York State Legislators, Congressional representatives, grants through the Consolidated Funding Application process through Empire State Development and we need to talk with Joe Santangelo at the Arkell Hall Foundation. This project would be scheduled for 2023.

There are two other projects that need immediate attention – fascia repair and painting and roof slates that have fallen off this winter. The contractors who provided estimates last fall for the fascia and painting projects will be contacted to update and see about availability. The roofing experts will also be contacted to get repairs done as soon as possible.

The Buildings and Grounds Committee will also engage the firms involved in the water mitigation project to obtain a firmer price for the project and to begin seeking funding sources.

**Long Range Goals Plan** – Sue and Maria prepared a draft report – Strategic, Financial, Services and Facilities – the board reviewed the plan and made a few suggestions for changes to language and categories.

The board gave conceptual approval of the draft (will also meet a NYS requirement that the library have a long-range plan in place as part of the annual reports.) Board members were again asked to review the updated document and to submit additions or edits for final approval at the May meeting.

**Events Committee** – it was suggested we create an ad hoc committee of board and community members to discuss events and fundraising for the organization. Brooks for Books, Harvest Feast, Basket Raffles – and other events that will raise funds and friends for more substantial fundraising efforts. This committee could be separate from the fundraising committee working on development of funds and support (endowment and operational.)

**Old Business** – none

Adjournment – a motion to adjourn was made by Sheryl Neal at 7:34pm.

Respectfully submitted,

Wally Hart, Secretary