

# CLAG Board of Trustees Meeting - 5/12/2021

**Attending:** Phyllis Lapi, Alan Brust, Chris Duncan, Debby Limoncelli, Chuck Tallent, Sheryl Neal, Mark Davidson, and Maria Cancro, Sue Friedlander

Phyllis Lapi called the meeting to order at 6:02 pm.

A motion to accept the agenda was approved on a motion by Chuck Tallent and Debby Limoncelli with all in favor.

The minutes of the April 14, 2021 meeting were presented and approved on a motion by Sheryl Neal and Chuck Tallent with all in favor.

The treasurer's report was presented and reviewed and on a motion by Alan Brust and Chuck Tallent, the reports were approved with all in favor.

Phyllis thanked Sue and Maria for their efforts with both the museum and the library. She also noted work by trustees - Nathan, Mark and Wally.

**Executive Director's Update** -Federal Excise Tax - the final for 2020 was reduced by the previous estimated payments. The payment for 2020 has been submitted.

Lupini & Co. who is working on our water mitigation plan, will also be looking at the reflecting pool liner.

Two exhibits will be installed and opened May 29th. An exhibit of works by itinerant artist Fritz Voight will fill one gallery and small sculptures, garden statuary and Lalique glass from the early 20th century will take up a portion of the other gallery.

The second PPP loan in the amount of \$60,780 has been received. Must be used for salaries and utilities for a specific period. Thanks to Nate and Jason for their work in submitting necessary documents.

The storm drain in the parking lot is being restored by the Arkell Foundation. This is on land owned by the Foundation.

Arkell Museum was named as one of the 12 best places to see in New York in an I LOVE NY tourism promotion with a focus on the Erie Canal Corridor. This is great promotion for us.

**Librarian's report** – Maria continues to work on redesigning the placement of books for adult fiction and other categories. Accepting some video games through donations to be able to lend out.

MVLS adult summer reading program grant received in the amount of \$300. We have other funding for children's programming.

An updated circulation policy was presented by Maria - noting changes to the policy on fines and fees on patron accounts. We will no longer restrict in-house access to resources and keep the restriction on taking away materials for those with unpaid fines. Children will be allowed to take CDs or movies out on their own card rather than a parent's card.

The amendments to the policy were approved on a motion by Alan Brust and Chuck Tallent with all in favor.

The Adventure Pass Program is operating - allows patrons to check out the single pass and use it at specific museums who are participating, and NYS Parks. Initially made possible via an MVLS Dream & Do grant, we will continue this program, adding locations and multiple passes, supported in future years primarily through grants and individual sponsorship.

### **Committee Reports**

**Board Development** - Wally presented the updated trustee roster and terms as currently structured. It was noted that in 2024 one trustee will need to be appointed for a one year term and then join the “C” class with terms starting in 2025. In 2025, two trustees will need to be appointed for one year and then join class “D” with terms starting in 2026.

**Finance Committee** updated the board on the discussion of the 2020 financials and audited results. They reviewed potential funding needs to address a variety of buildings and grounds issues. They also reviewed the relationship with the Arkell Hall Foundation and noted a meeting is set for Tuesday, May 18, 6:00 pm to meet with Joe Santangelo from the Foundation.

**Museum Fine Art Insurance renewal** - Sue and Nathan have reviewed the coverage and have recommended an increase in our overall limits for the art coverage. We have looked at several options recommending an increase of the policy limit, maintaining the \$0 deductible for any claims as increasing the deductibility did not substantially reduce the premium. On a motion by Wally Hart and Sheryl Neal, the new policy with increase coverage limit was approved, with all in attendance voting in favor.

**Old Business**- the Cushman Parker paintings have been accepted and were packaged and driven to Williamstown for a conservation evaluation. Sue is thinking about funding ideas and foundation sources. This is a great addition to our collection.

The meeting adjourned on a motion by Debby Limoncelli, at 7:02pm.

The next meeting will be Wednesday, June 9, 2021 at 6:00 pm.

Respectfully submitted,

Wally Hart  
Secretary