



CANAJOHARIE LIBRARY

Legal name: Canajoharie Library & Art Gallery

Arkell Museum & Canajoharie Library

Meeting of the Trustees

August 14, 2024

In attendance: Sheryl Neal, Charles Tallent, Nathan Fenno, Erin Salie, Eric White, Samantha Jacksland, Alan Brust, Mark Davidson, Suzan Friedlander, Maria Cancro (remotely), Mark Bolebruch, and summer intern Gabby E.

Meeting called to order at 6:05 pm

Financial Report

Organization is in the black, NBT account is doing well and organization should be receiving the Arkell Foundation funds soon.

Directors Report

Sue- Estate Manager Dale Smith collection was accepted and will arrive in the last week of August via secured shuttle. Permission to sell to benefit the organization has been accepted.

Cello solos night Friday Sept 13. Gleich lecture will take place on October 5, private VIP Dinner for board, speaker, sponsors and invited guests to follow.

Maria- Working to make the used book sale more accessible – will try “Accessible Sunday” on great hall floor as a test run. Mark, Erin, Sam, volunteered to assist with the transition on Saturday September 7th afternoon 5-6.

Committee Reports

Collection Committee:

3 of 4 members approved recent review for board presentation. There are a number of deaccessions removed from the “Local History” room and 2 accessions to be approved. Motion to accept the Collections Committee’s recommendation made by Nathan, seconded by Sheryl, motion passed unanimously.

Old Business:

Board Development Update:

Mark has found a potential new member and is looking for volunteers to assist in interviewing recent applicant.

The organization currently utilizes the bookkeeper as an employee. It would be more efficient and cost effective to contract out the bookkeeper and his company. Executive committee will discuss opportunity; Maria, Sue and bookkeeper will work on an engagement letter for proposal.



Chuck noted the back area of the building could use some attention; – old pump, generator, area needs to be painted and should look better with athletic center going up and increased visibility. New shrubs will be planted (and old ones removed) around transformer in September thanks to a community member donation.

New Business:

Mark: Looking for speakers for a series of seminars sometime in October or November 3-4 months.

Potential topics: Medicare/Medicaid, Cybersecurity for children.

403B Plan - available to employees has high fees and little involvement from the company. Mark started looking into temporary order to allow work colleague Michelle to be advisor to look into the insurance plan. Mark and Chuck to conference call with the provider.

Buildings and Grounds - New rooftop unit to replace big unit out of investment account, 7-9 weeks from order date, unit provides air conditioning and heat to great hall original to the great hall.

Insurance review - Alan sat in with meeting with current insurance providers to go over insurance package, and suggests looking into new insurance providers for the property. Individual policies/coverage are very good but staff is very involved with management; we seek better representation from a provider. Sue will email policy coverage details to entire board.

Motion to adjourn was made by Alan, seconded by Mark and passed unanimously.

Meeting adjourned at 7:13pm

Respectfully submitted,

Erin Salie, Secretary