



CANAJOHARIE LIBRARY

(Legal Name: Canajoharie Library & Art Gallery)

Arkell Museum & Canajoharie Library  
Meeting of the Trustees  
November 13, 2024

Minutes of the executive session of the meeting of the Board of Trustees of Canajoharie Library and Art Gallery held on November 13, 2024

Present in person: Sheryl Neal, Charles Tallent, Nathan Fenno, Alan Brust, Eric White, Deborah Limoncelli, Samantha Jacksland, Chris Duncan, Mark Davidson, and Mark Brody.

Present by phone: Erin Salie.

The meeting was called to order at 5:00pm. The purpose of the meeting, in executive session, was to discuss personnel matters relating to upcoming retirement of the Executive Director.

A full discussion was held of the need to replace the executive director and the process to be followed, including discussion of the role of the executive director position in relation to the various functions of the organization. A discussion was also held regarding a proposed process and timeline that was distributed at the meeting and which is attached to these minutes.

On motion made and seconded it was unanimously resolved to

- Appoint Maria Cancro as Acting Executive Director, at an annual salary of \$50,000, with such salary rate to be effective December 1, 2024;
- To constitute a Personnel Committee consisting of Erin Salie, Samantha Jacksland, Chris Duncan, Mark Davidson and Alan Brust;
- Direct the Personnel Committee to undertake to develop job descriptions for the Executive Director position and the proposed Curator of Exhibitions and Collections and seek applicants for these positions as soon as practicable but on a schedule adopted by such committee.

After discussion, it was further resolved that the submitted candidate for the position of Communications Manager will be asked to meet with the Board of Trustees at its next meeting.

The executive session was adjourned at 5:55 pm.

Minutes of the open meeting of the Board of Trustees of the Canajoharie Library and Art Gallery held on November 13, 2024

Present in person: Sheryl Neal, Charles Tallent, Nathan Fenno, Alan Brust, Eric White, Deborah Limoncelli, Samantha Jacksland, Chris Duncan, Mark Davidson, and Mark Brody.

Present by phone: Erin Salie.

Also present: Maria Cancro, Sue Friedlander, Mark Bolebruch



The meeting was called to order at 6:00 pm at which time representatives of NBT Bancorp (Bradford Adams, VP Investment Officer Manager; Russell Antonacci, VP Investment Officer and MaryAnn Scheer AVP Trust Officer) joined the meeting. The NBT representatives discussed the account review distributed at the meeting and answered questions regarding the economy in general, the organizations' investments and results and options for the future. The NBT representatives discussed the potential of adding alternative investments, such as a diversified private market fund, to the organization's investments. The matter was discussed and referred to the Executive Committee to discuss and for review in regards to the organization's investments policy.

The NBT representatives then left the meeting and the regular meeting ensued.

On motion of Fenno, seconded by Davidson, the minutes of the meeting of October 9, 2024 were unanimously approved.

After discussion, on motion of Jacksland, seconded by Brust, the financial reports were unanimously approved.

Ms. Cancro and Ms. Friedlander then reviewed the directors' report.

Ms. Cancro reported that the trustees will be receiving emails from MVLS regarding the upcoming election for MVLS trustee.

Mr. Duncan then reported on behalf of the Collections Committee regarding the three recommendations that are attached to these minutes. After discussion, on motion of Duncan, seconded by Neal, the three recommendations were unanimously adopted.

Mr. Tallent then reported on the action taken during the executive session and requested that Ms. Seymour attend the next trustee's meeting.

Ms. Jacksland and Mr. Davidson then discussed a proposal to place an ad in the Country Editor publication, and agree to work with Ms. Cancro to progress this.

There being no further business, the meeting was adjourned at 7:20 pm