

Canajoharie Library and Arkell Museum

Board of Trustees Meeting

March 9, 2022

Attending: Roberta Rocas, Debby Limoncelli, Chuck Tallent, Sheryl Neal, Alan Brust, Phyllis Lapi, Mark Davidson, Chris Duncan, and Sue Friedlander, Maria Cancro

Call to order: Phyllis Lapi called the meeting to order at 6:02 pm

Minutes: The Minutes of the February 9, 2022 meeting of the trustees were presented and approved on a motion by Mark Davidson, and seconded by Alan Brust with all in favor.

Financial Reports – the reports were presented and the only question asked was about the late fees paid by patrons and appearing on the reports. While the Canajoharie Library is a “fine free” library, patrons that lose a book or other borrowed item are still assessed a fee for these items. In addition, if a patron requests an item from another library through inter-library loans and they are not “fine free” if the return is late, we must collect their fines and they are forwarded by us. On the P& L it was noted that the “PayPal account has funds from a number of sources received via the website for memberships and donations and for registrations for events and art shows.” The reports were accepted on a motion by Chuck Tallent and Chris Duncan with all in favor.

Directors’ Report – Sue noted that the Red Cross is asking for details on using the space in the Great Hall for a possible blood drive in the summer. If a formal request is made it will be brought to the board.

The library’s used book sale is scheduled for the end of March, please support it. Capacity and COVID protocols will still be encouraged even though we are not requiring masks of patrons and visitors.

Collections Committee – we have a Fulton Montgomery Atlas (1868) that is in very poor condition and unusable. It has been in the collection since it was gifted to us in 1968. We have a second copy that is in much better usable condition. At this time, the committee is recommending the de-accession of this atlas. We would offer it to the county and town historians who may want it before disposing of it. Chuck Tallent and Chris Duncan made the motion to de-accession the atlas with all members voting in favor.

New Business – Annual Report of the Library – Phyllis shared our gratitude for the efforts by Maria to put the report together. There were minor adjustments made to the final report noting that Maria is now the Director of the Library, title change from Librarian and an address correction for a trustee. Maria will make some additional clarifications to the terms of trustees before submitting the report as required by the state. On a motion by Wally Hart and Alan Brust the report was approved for submission with the changes noted by Maria. All members voted in favor.

Personnel – Sue and Maria reported a change to front desk schedules to allow for adequate coverage and adjusted hours and positions. The changes amount to \$3816.14 in additional expense. The committee recommended we modify the 2022 budget for this expense. On a motion by Wally Hart and Debby Limoncelli the adjustment was approved by all members present.

Buildings & Grounds – Alan reported that the Generator for the building was tested recently and passed noting it is in good condition and can handle the needs of the building if called upon. The next phase

will be to determine all the areas of the building that are supported by the generator and what is not if power is lost. The “use hours” are very low and the generator is in very good condition overall.

Alan also reported the water mitigation project is still underway, working with lead contractor Lupini and Spina contractors. They have determined some areas that need repairs, starting with the first layer of protection and then to continue testing the process and repairs and to make sure other areas do not occur as a fault. There is a four-phase process to try to mitigate the water infiltration.

Old Business – None

Adjournment – on a motion by Debby Limoncelli the meeting adjourned at 6:41pm.

Respectfully submitted,

Wally Hart, Secretary